Forum Meeting 9 resulted in an agreement to develop a Knowledge Base, and an action for the Forum Coordinator to liaise with the IHA Central Office staff on how this can be best progressed:

Mtg 9 Agreement 46: *It is agreed that an HSAP Knowledge Base will be created to house the information on Protocol topics and high profile/cross-cutting issues that has been brought forward during the Forum process.*

The proposal for the scope of this knowledge base is captured under the text in the Draft3 Final HSAP Background document, to which some slight edits are proposed:

> *The Hydropower Sustainability Assessment Forum (HSAF) developed an online HSAF Knowledge Base to capture* ~~*knowledge brought forward*~~ *<u>information considered by the Forum</u> during development of the Protocol. This website can be accessed at [***web link to Forum part of IHA website***]. The HSAF Knowledge Base is a resource with a depth of information on Protocol topics* ~~*and high profile*~~ *and cross-cutting issues that can be accessed by those who are interested. The HSAF Knowledge Base identifies a number of the standards that were important reference points for the different topics and themes addressed in the Protocol*~~*, and provides links to further information*~~*. Important reference points have included the World Commission on Dams 2000 report, the UNEP Dams & Development Project, the IFC Performance Standards, the World Bank and other multi-lateral safeguards policies, ISO standards, and numerous UN declarations and conventions.*

In terms of the structure and content of this knowledge base, the proposal is for it to be a collection of PDF documents under a set of topic areas that includes all topics, high profile and cross cutting issues, and criteria covered by the Protocol. PDF documents are believed to be preferable to active weblinks because it will be difficult to maintain active weblinks over time; however weblinks may be necessary in the case that the document size is very large or that it is copyright protected.

In terms of method of development, the proposal is for the Forum Coordinator to develop an initial list of documents that she is aware were brought forward during the Forum process. This list will show:

1. Title of the document
2. Owner/author of the document
3. File size of the PDF (if it is copyright free for distribution)
4. Source Weblink (if it is copyright protected, or if the document is too lengthy)
5. Point in the Forum process at which this information was brought forward (e.g. at Forum Meeting 3, or during the development of the Preliminary Draft Protocol May 2009)
6. Forum member identifying the document
7. Relevant topic(s) or cross-cutting issue(s)

The target date for the Forum Coordinator to develop this list is Friday the 13th of August 2010. Note that Forum members can also be identifying documents they believe are appropriate for inclusion on this list alongside this effort of the Forum Coordinator. This list will then be circulated to Forum members on the 13th of August so that Forum members can add any missing documents that they are aware of as appropriate for inclusion. Forum members would have two weeks to indicate additional documents, providing this information to Desmond Manful, the IHA Sustainability Officer, by Monday the 30th of August because this will be after completion of the Forum Coordinator contract. IHA would aim to post this Knowledge Base on the internet by the end of September 2010.

One of the first steps of the next stage will be scoping of training material needs and development of training materials. Alongside indication of documents appropriate for inclusion on the Forum Knowledge Base, Forum members are welcome to identify and provide additional documents that they believe would support the development of training materials in the next phase.